PHOENIX

Completing the Equipment Import Document

1. Fill Out the DryLINK Equipment Import Template

Fill out our template with all of your equipment names, Xactimate codes, serial numbers, manufacturers, and models. If you already have your equipment in a excel spreadsheet, make a copy and update the column names to match this example. Scan the QR code or visit the link below to download the template.

https://drylink.usephoenix.com/drylink-equipment-import/

SCAN ME

2. Any equipment you want to have an asset tag on, must be included in the import document.

3. Any smart enabled equipment should NOT be included in the import document. DryMAX BLE, DryMAX XL, and DrySENSE should be claimed using the DryLINK App and do not need to be added to this spreadsheet.

To be imported properly, the following fields are required for each piece of equipment. See below for a sample file.

REQUIRED FIELDS					OPTIONAL FIELDS	
UNIQUE NAMING	XACTIMATE	SERIALNUMBER	MANUFACTURER	MODEL	PPD	CFM
DEHU123	WTRDHM>>	1A2B3C	PHOENIX	DMXL	125	300
AIRMOVER 456	WTRDRY	4D5E6F	PHOENIX	FOCUS 2		1015
HEPA-789	WTRNAFAN	7G8H9I	PHOENIX	GUARDIAN R500		500

NAME: The equipment name and numbering sequence are crucial. (max 30 characters).

XACTIMATE: The equipment's Xactimate code. This allows DryLINK to distinguish between equipment types, e.g. dehumidifiers, airmovers, etc. ***Please see below for a list of the Xactimate codes known to DryLINK.**

SERIAL NUMBER: Each piece of equipment must have a serial number. This need not be a real serial number but it must be unique within the company's inventory (max 30 characters).

MANUFACTURER: The equipment manufacturer (max 30 characters).

MODEL: The equipment model (max 30 characters).

4. Make sure all your equipment is aligned with your naming scheme and numbering sequence.

5. Rename the other equipment if necessary.

6. Make sure all fields are filled out properly for each row.

7. Send the list to your DryLINK salesperson and they will have it imported into DryLINK.